

Project Plan Evaluation/ Summary

Project Title:			
Objective:	Possible Points	Points Awarded this Project	Comments:
Targets a specific interest or need.	5		
A problem is stated in 2 sentences.	5		
Assessment data is identified.	5		
A solution is stated in 5 sentences	10		
Action Plan:			
• Objectives are stated in measurable terms	10		
• Plan identifies a timeline	10		
• Plan estimates the number of others that will learn from this project	5		
• Plan lists outcomes in measurable terms	10		
• Plan lists indicators that will show if things are going wrong	10		
• Plan lists what will be done if things go wrong	10		
Costs are reasonable	5		
Evaluation method is practical and relevant	5		
Evaluation plan allows for changing options	5		
Summary is stated in three sentences or less	5		
Total Points	100		